




# Bids and Awards Committee

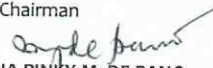
Republic of the Philippines  
Professional Regulation Commission  
P. Paredes St., Sampaloc, Metro Manila  
Facsimile: 310-0037 / email: prcbac2013@gmail.com



## REGULAR MEMBERS

  
ARISTOGERSON T. GESMUNDO  
Chairman

OMAIMAH E. GANDAMRA  
Vice-Chairman

  
MARIA PINKY M. DE PANO  
Member


CRESALINE S. BAGSIT  
Member

KHEMLE JANE T. VISCA-MARTINO  
Member

## ALTERNATE MEMBERS

ARJAY R. ROSALES  
Vice-Chairman

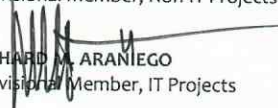
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WILMA T. UNANA  
Member

MARIA LIZA M. HERNANDEZ  
Member

## PROVISIONAL MEMBERS

CRISANTO L. DECENA  
Provisional Member, Non-IT Projects

  
RICHARD M. ARANIGO  
Provisional Member, IT Projects

## SECRETARIAT:

KAREN M. MAGSALIN  
Secretary

MARGIERY D. DULIN  
Member

CHRISTOPHER A. MAYO  
Member

LIEZEL F. BURAGA  
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JOEL P. IGNACIO  
Member

ELIEZER C. LEYCO  
Member

## Section VII. Technical Specifications

### Procurement of Interactive Archival Storage and Retrieval of Record System – ITB No. 2019-24

#### 1. IDOCUMENT / DATA CAPTURE AND MANAGEMENT SOLUTION LICENSE

- 1.1. Perpetual License
- 1.2. Latest Version and compatible with the existing scanners of PRC
- 1.3. Can be used in the Central/Regional Offices (100 users)
- 1.4. Auto Classification of documents
- 1.5. Auto Extraction of documents with the option to save document in any of the following documents:
  - a) Excel, CSV
  - b) PDF
  - c) Word
  - d) .JPG, .PNG, .TIFF
  - e) .TXT
- 1.6. With validation/verification/extraction of data captured
- 1.7. Intelligent Recognition of a minimum of 20 document types
- 1.8. Ability to store documents of different document types
- 1.9. Each document type will have its own profile fields to facilitate search and retrieval
- 1.10. Ability to store documents automatically in folders and subfolders
- 1.11. Ability to control access to documents and folders by various users and offices and provision of user access level rights with level of access, roles and permissions
- 1.12. Recognizes and highlights various index fields of the scanned documents
- 1.13. Classify, search and share all types of files between Regional offices and Central office
- 1.14. Ability to provide access level rights to documents in folders and subfolders by users and/or by level of access
- 1.15. Access to a minimum of 1,100 users in searching of documents
- 1.16. Ability to store documents on premise
- 1.17. Ability to access documents stored in a central location (on-premise AND on-cloud) that can be access in all PRC offices nationwide
- 1.18. Ability to securely share the documents
- 1.19. Make image files full-text searchable through OCR.
- 1.20. Autosaving of document from scanning to the assigned folders/subfolders (PDF, JPG, etc)
- 1.21. Document Tracking System
- 1.22. Auto-routing of documents
- 1.23. Comprehensive Workflow functionality
- 1.24. Document Editor
- 1.25. Dashboard (Table / Charts)
- 1.26. Mandatory watermarks for printed documents
- 1.27. Documents are viewable via the web through web browser or mobile phones (Android, iOS)
- 1.28. 2 years maintenance and support (8 hours daily support onsite or via telephone, email and remote access)
- 1.29. Access to systems updates
- 1.30. Installation and configuration





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- 1.31. Systems Testing
- 1.32. Administrator and end-user training and knowledge transfer
- 1.33. Installation & base configuration on premise and on cloud, and accessible in all PRC offices and Offsite centers nationwide (Document Management Solution)
- 1.34. Systems Roll-out nationwide.

## 2. SERVER (2 Units)

- 2.1. Operating System: Windows Server 2016 Standard
- 2.2. Processor: Intel Xeon Silver 4110 (2.1GHz, 8 cores, 16 threads)
- 2.3. Cache: 11 MB
- 2.4. Memory: 128GB RDIMM, 2666MT/s, Dual Rank
- 2.5. Network Controller: Dual-Port 1GbE On-Board
- 2.6. Storage Controller: PERC H730P+ RAID Controller, 2GB NV Cache, Adapter, Low Profile
- 2.7. Hard Drive: 4 x 1TB 7.2K RPM NLSAS 12Gbps 512n 2.5" Hot-plug, CK
- 2.8. Optical Drive: DVD+/-RW, SATA, Internal
- 2.9. Power Supply: Single, Hot-Plug Power Supply (1+0), 550W
- 2.10. Management: iDRAC9, Enterprise
- 2.11. Form Factor: 1U Rack Server, ReadyRails Sliding Rails with Cable Management Arm
- 2.12. Warranty: Three (3) years warranty on parts and on-site services
- 2.13. Mouse: USB Optical Mouse
- 2.14. Keyboard: USB Multimedia Keyboard

## 3. SCANNER (2 Units)

- 3.1. Scanner Type: Sheetfed
- 3.2. Speed: 90 pages per minute
- 3.3. Scan Resolution, optical: 100 to 1200 dpi (color and mono, Sheet-feed)
- 3.4. Duty cycle (daily): Recommended for 20,000 pages per day
- 3.5. Feeder capacity: 100 pages of 80 lb. paper
- 3.6. Searchable PDF
- 3.7. Automatic scan for MS Excel and Ms Word
- 3.8. Multi-Document scanning
- 3.9. Connectivity: Hi Speed USB 2.0 and 3.0
- 3.10. With Ultrasonic technology
- 3.11. Warranty: Three (3) years warranty on parts and on-site services

1. Compliance with the statements must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate.
2. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection.



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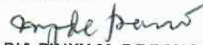
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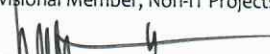
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3. A statement either in the Bidders statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the provisions of **ITB** Clause 3.1 (a) (ii) and/or **GCC** Clause 2.1 (a) (ii).

## ACKNOWLEDGMENT AND COMPLIANCE WITH THE TERMS OF REFERENCE FOR THE PROCUREMENT OF INTERACTIVE ARCHIVAL STORAGE AND RETRIEVAL OF RECORD SYSTEM

\_\_\_\_\_  
SIGNATURE OVER PRINTED NAME  
OF AUTHORIZED REPRESENTATIVE,  
DESIGNATION AND PRINTED NAME OF COMPANY